

# Pathology Stores Ordering Process – Dry Flocked Nasopharyngeal Swabs



## Background

Throughout the COVID-19 pandemic there has been an increased demand for dry flocked nasopharyngeal swabs to facilitate COVID-19 PCR testing. In order to manage the stock and supply of this item, we are moving from the usual ordering via Dorevitch Stores to requesting stock via the Western Health Supply and Logistics departments.

## Goal

The goal is ensure that all areas of the hospital have necessary and adequate supplies of dry flocked swabs to enable timely COVID-19 testing of our patients and our staff as the need arises.

## Ward Process:

- NUM/ANUM/NIC to order the amount of swabs required by the department using the PPE restricted ordering template. The PPE team will then deliver as per delivery day schedule.
- Stock should be kept in a secure area with PPE.
- If supplies are running low during business hours (0730-1600) contact a member of the COVID-19 PPE Team on the numbers below and they will provide you with what is required.
  - Footscray Hospital, Williamstown Hospital and Hazeldean – 0466 813 640
  - Sunshine Hospital & Sunbury – 0466 813 640

## Staff access to PPE outside business hours

- After hours we have a reserve held centrally that can be accessed by calling:
  - Footscray Hospital – AHA
  - Sunshine Hospital – AHA
  - Williamstown & Hazeldean – AHA