

Face Shield and Safety Goggle Usage QRG



Eye protection (face shields or safety goggles) is required for all clinical healthcare workers for low risk suspected, and high risk suspected COVID, confirmed COVID-19 and quarantined cases; **OR** when the COVID risk alert levels are raised during **COVID Active** and **COVID Peak** in **all** clinical areas and public facing roles. Eye protection may also be required for non-clinical areas where advised in evolving situations.

Reusable face shields should be chosen over single-use ones. Eye protection labelled as 'single use' should not be reused.

Face shields are the preferred eye protection as they also protect the front of the mask and act as a physical barrier to stop staff accidentally touching their masks.

Face shields which have a gap between the forehead and the headpiece are unsuitable for use as do not provide eye protection (unless additional eye protection is worn under the face shield).

Closely fitted wrap-around goggles or safety glasses are suitable eye protection, while usual prescription glasses, contact lenses or safety glasses that are not wrap-around do not provide adequate protection and are therefore not suitable.

Single use or reusable goggles and face shields must be worn for the duration of shift **or** until going on a break (whichever is shorter in duration) under the following conditions:

- **Single use face shields and safety goggles** must be removed, and disposed of in clinical waste bins after each use if visiting suspected COVID, confirmed COVID or quarantined patients or designated COVID-19 areas **OR** if they become contaminated or after assisting with an aerosol generating procedures (AGPs) or aerosol generating behaviors (AGBs)
- Single use face shields and goggles must be removed and disposed of **before** going on breaks and **a new one applied** on return to the clinical area
- **Reusable face shield and safety goggles** must be removed, cleaned and disinfected with Green Clinell wipes or soap and water. They must also be cleaned when they become contaminated or after assisting with an AGP or AGBs. They must be removed, cleaned, disinfected and stored safely before going on breaks or at the end of the shift.



Single use, disposable face shield and safety goggle
(Goggle frame is reusable and cleanable)



Reusable disposable face shield and safety goggle



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Appendix 1: How to Clean Face Shield or Goggles

1	<ul style="list-style-type: none"> Remove face shield after gown removal Perform hand hygiene and put on gloves 		
2	<ul style="list-style-type: none"> Take a Green Clinell disinfectant wipe Carefully wipe the inside of the shield or wipe over the goggles frame Carefully wipe the outside of the face shield 		
3	<ul style="list-style-type: none"> Allow 60 seconds for the chemical disinfectant to kill any organisms 		
4	<ul style="list-style-type: none"> Remove gloves and perform hand hygiene 		
5	<ul style="list-style-type: none"> Wipe the outside with a disposable clean cloth dampened with tap water to remove residue 		
6	<ul style="list-style-type: none"> Dry thoroughly - air dry on individual hooks which do not allow shields to touch one another or use clean paper towel 		
7	<ul style="list-style-type: none"> Place in a 'breathable' storage receptacle when not in use 		
8	<ul style="list-style-type: none"> Perform hand hygiene 		

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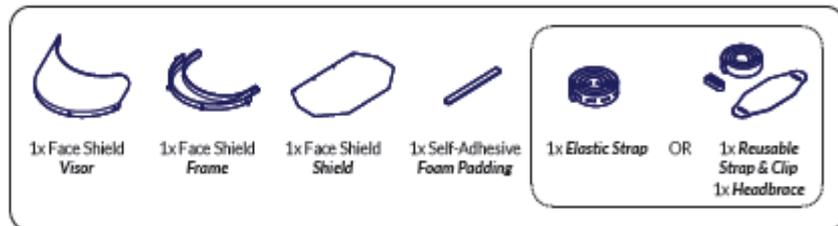
Appendix 2: How to Assemble the BOYE Face Shield©

Please refer to the [microsite](#) to view a video to assist with assembly

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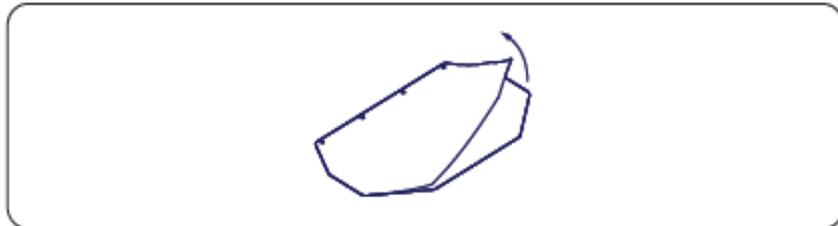
Your Face Shield package should contain the following items:



1

Shield

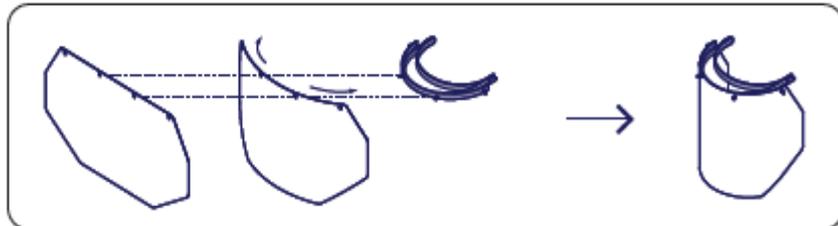
Prepare the *Shield* for assembly by removing the protective plastic layer from both sides.



2

Frame + Shield

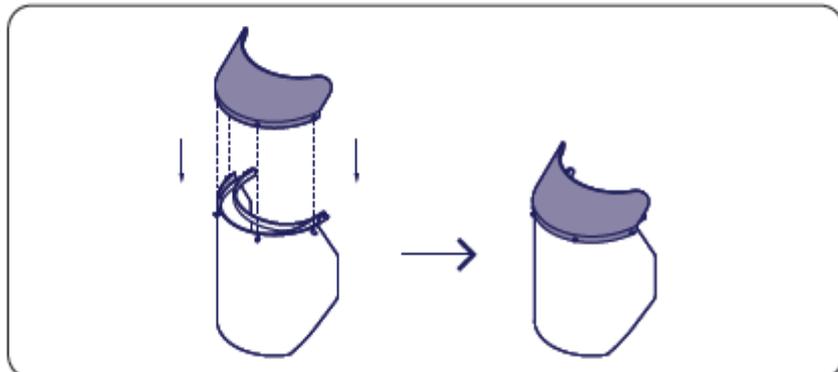
Assemble the *Frame* and *Shield* together by inserting the 4 knobs on the *Frame* through the 4 pre-cut holes on the *Shield*.



3

Visor

Attach the *Visor* to the assembly by lining up the locks with the knobs on the *Shield* and pushing until it locks securely.

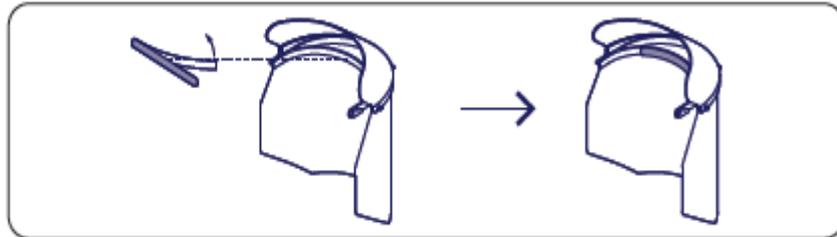


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4

Padding

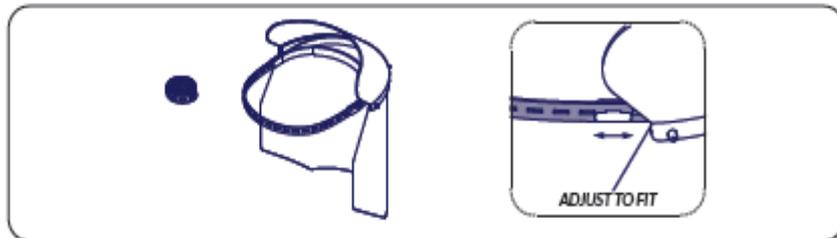
Remove plastic strip from adhesive side of the *Foam Padding* and attach to inside of the *Frame*.



5_a

Strap [Elastic]

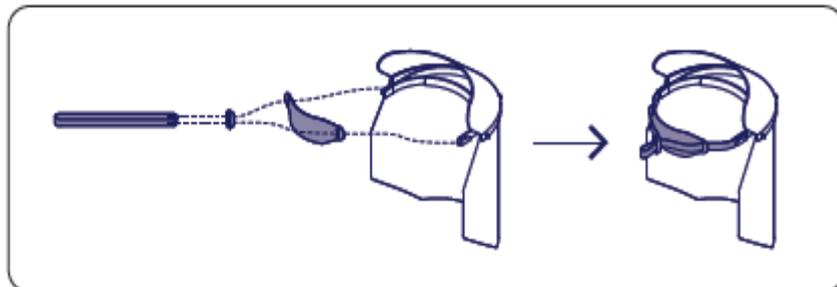
Pull the holes in the *Elastic Strap* over the *T-Knobs* at the side of the *Frame*. Test fit & adjust by changing holes until secure.



5_b

Strap - Part 1 [Reusable]

Take the *Reusable Strap* and feed both ends through the *Clip*, then the *Head Brace*. Attach both sides of the *Reusable Strap* to the *T-Knobs* on the side of the *Frame*.



5_b

Strap - Part 2 [Reusable]

Put on the assembled *Face Shield* and tighten by sliding the *Clip* along the strap. Push the *Clip* down on the indented side to lock the *Strap*.

